

SCI: SAFEGUARDING RISK ASSESSMENT

EVENT DETAILS	
EVENT:	DATE:
All Football Activity	Ongoing
CLUB LEAD NAME, ROLE FOR SESSION AND CONTACT NUMBER:	
Eddie Hobson - Chairman	
SECOND ADULT NAME, ROLE FOR SESSION AND CONTACT NUMBER:	
Philip Scrafton – Risk Director	
DESIGNATED SAFEGUARDING PERSON NAME AND CONTACT DETAILS:	
Mark Wilkinson – Girls & Ladies Secretary 07795 259723	

CLUB POLICIES AND PROCEDURES BEING FOLLOWED	YES	NO
Safeguarding children	X	
Adults at risk	X	
Social media use	X	
Use of photograph and filming	X	
Anti-bullying	X	
Code of Conduct, including acceptable behaviour	X	
Equality, diversity and inclusion	X	
Managing challenging behaviour	X	
Other(s): e.g. parent/carer consent	X	

VENUE DETAILS (e.g. Club)	
VENUE NAME AND ADDRESS:	
Inkberrow FC Sands Road Inkberrow WR7 4DX	
VENUE LEAD CONTACT NAME:	CONTACT NUMBER:
Eddie Hobson	
VENUE GPS CO-ORDINATES:	WIFI ACCESS:

EMERGENCY PROCEDURES	
Emergency Action Plan:	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
Location of nearest defibrillator:	Inkberrow Village Hall
Name of designated runner to bring defibrillator to incident site:	
Location of any access barrier keys:	
Emergency vehicle access:	
Air ambulance landing station:	

INSURANCE COVER	YES	NO
Personal Accident and Public Liability insurance cover	X	

SCI SAFEGUARDING RISK ASSESSMENT (continued)

BELOW IS A NON-EXHAUSTIVE LIST OF ISSUES CLUBS MAY WANT TO CONSIDER WHEN PREPARING A RISK ASSESSMENT DURING THE COVID-19 PANDEMIC:

Area of risk	Is there an additional risk to children?	Is there an additional risk to disabled ¹ or impairment-specific participants (children and adults)	Risk rating: red, amber, green (RAG)*	Solution/mitigation (Consider what if...?)	Solution/mitigation RAG rating	Review post-activity and by whom
<i>EXAMPLE</i> Informed written consent to participate.	<i>EXAMPLE</i> Yes, must have parent/ carer consent. Additional risks, e.g. younger age groups – understanding of social distancing is limited.	<i>EXAMPLE</i> Possibly, it depends on the disability or impairment. Discuss with participants to assess this.	<i>EXAMPLE</i> Amber	<i>EXAMPLE</i> Parents/carers to be advised of Covid-19 arrangements prior to consenting for their child to participate. Discuss with adult participants.	<i>EXAMPLE</i> Amber as not been done before. Implement in line with guidance, note impact and review.	<i>EXAMPLE</i> Majority of children managed social distancing, work with relevant parents to reinforce with a handful.
Informed written consent to participate.	Yes, must have parent/ carer consent.	No disabilities reported	Amber	Parents/carers to be advised of Covid-19 arrangements prior to consenting for their child to participate. Discuss with adult participants.	Amber as not been done before. Implement in line with guidance, note impact and review.	Children managed social distancing, Philip Scrafton
Coaching ratios: - Clearly defined lead and support roles.	No	No	Green	Staffing numbers are being kept to a minimum	Green	Coaches working in line with COVID 19 guidance Philip Scrafton
Covid-19 protocols briefings shared and practised with Directors / Coaches / Volunteers	No	No	Green	Only authorised staff allowed at training/match days. Distribution of SCI COVID 19 Club Guidance document issued to all coaches.	Green	All Directors / Coaches / Volunteers have been made fully aware of the SCI COVID 19 guidance. Philip Scrafton

¹ Disability is a protected characteristic, under the Equality Act, 2010. Clubs should champion inclusive football activity in line with their equality and/or inclusion policies

² These numerical references refer to downloads on the safeguarding section of The FA.com [here](#)

SCI SAFEGUARDING RISK ASSESSMENT (continued)

Area of risk	Is there an additional risk to children?	Is there an additional risk to disabled' or impairment-specific participants (children and adults)	Risk rating: red, amber, green (RAG)*	Solution/mitigation (Consider what if...?)	Solution/mitigation RAG rating	Review post-activity and by whom
Participants trained to do self-screening checks before travelling to session/match	Yes	No	Green	Coach to explain requirements and complete screening for coughing, sore throat, shortness of breath, loss of taste or smell or feeling unwell	Green	Coaches are explaining the self-screening checks to parent / players and completing checks Philip Scrafton
Visiting teams	Yes	No	Amber	Team Managers / Coaches to fully brief the away teams on our requirements before visiting. If unable to follow guidance, match to be cancelled	Amber	Ongoing as season / matches are about to begin Philip Scrafton
No spitting, e.g.: Hygiene protocol; Disciplinary procedures.	Yes	No	Amber	Verbal reminders prior to all matches / training sessions. Yellow card approach for first offence. 1 game ban / second offences	Amber	No reported issues to date. Ongoing as season / matches are about to begin
Changing/showers: Closed – Covid-19; Arrive already changed.	No	No	Green	No changing facilities or showers are provided at this current time.	Green	Changing rooms being used as Male / Female toilets so not in use Philip Scrafton

* Risk ratings: red (serious issues and risk/interventions needed immediately); amber (some issues/being managed/needs monitoring); green (on track).

SCI SAFEGUARDING RISK ASSESSMENT (continued)

Area of risk	Is there an additional risk to children?	Is there an additional risk to disabled' or impairment-specific participants (children and adults)	Risk rating: red, amber, green (RAG)*	Solution/mitigation (Consider what if...?)	Solution/mitigation RAG rating	Review post-activity and by whom
Access to toilets: Supervision; Hand-washing and/or rub 'washing' facilities; Paper towels and sealed bins or double-bagged.	No	No	Green	Toilets clearly marked with soap and paper towels provided. Hand sanitiser provided before entry. Bins available in both male and female toilets.	Green	Regular monitoring has ensured players / coaches / parents / supporters / guests are following the instructions. Philip Scrafton
Track & Trace	Yes	No	Amber	Managers / Coaches / Bar Staff / Cafe Staff maintain a record all visitors	Amber	No reported issues to date. Ongoing as season / matches are about to begin Philip Scrafton
Players own named: Water bottle Hand gel Medication.	Yes	No	Green	Managers / Coaches have advised all players that they must provide their own water bottles and regularly sanitise during training / matches.	Green	No reported issues to date. Ongoing as season / matches are about to begin Philip Scrafton

* Risk ratings: red (serious issues and risk/interventions needed immediately); amber (some issues/being managed/needs monitoring); green (on track).

SCI CLUB RISK ASSESSMENT (continued)

RISK ASSESSMENT COMPLETED BY:

NAME: Philip Scrafton _____

CLUB ROLE: Risk Director _____

SIGNATURE: _____

DATE: 31/08/2020

CHECKED BY CLUB COMMITTEE MEMBER:

NAME: Mark Wilkinson _____

CLUB ROLE: Girls/ Ladies Secretary _____

SIGNATURE: _____

DATE: 31/08 /2020

END NOTE:

Clubs are advised to undertake regular risk assessments of the clubs activities, ensuring that each one is named, signed and dated by those completing and approving it. Risk assessments are 'living documents' and should be updated and reviewed regularly and kept in active use to mitigate any new or changing risks. Clubs should undertake specific employee/volunteer risk assessments for anyone undertaking high-risk roles or tasks.

